

EWSHOT PARISH COUNCIL

**THE MINUTES OF THE MEETING OF EWSHOT PARISH COUNCIL
HELD ON WEDNESDAY 15 MARCH 2017 AT 7 PM IN EWSHOT VILLAGE HALL**

Present: Cllr T Wells (Vice-Chairman in the Chair), Cllr B Cranstone and Cllr A Taylor.

In Attendance: Alison Ball (Clerk), Cllr J Bennison (Hampshire County Council), Cllr T Clarke (Hart District Council) and 3 members of the public

17/31	Apologies for Absence
	Cllr G Bredin (Chairman) – away Cllr E Jennings – child care commitments Cllr J Radley (Hart District Council)

17/32	Approval of the Minutes of the meeting of Ewshot Parish Council held on 13 February 2017
	RESOLVED: To approve the Minutes of the meeting held on 13 February 2017.

17/33	Matters arising from the Minutes
	<p>On Minute 17/21:</p> <ul style="list-style-type: none"> (a) The defibrillator had been installed in the telephone box opposite the Windmill pub. (b) Cllr Cranstone had met with representatives from south east water regarding the missed hedge cutting and damage to verges. Whilst much had been agreed to at this meeting a follow up email from south east water had not been so positive. There would be a walk through at the end of the project to assess any areas for work. South east water had indicated that many of the verges were being damaged by the public and they were not therefore responsible for making them good. The erosion on Tadpole Lane that was to be repaired by south east water would not be done as they had advised that it was likely to occur again and therefore not worth the inconvenience caused by shutting the road. It was advised that Cllr Bredin was following this up. <p>On Minute 17/23: Cllr Clarke advised that draft Spatial Strategy had now been prepared and consultation would take place shortly. This would likely be the last public consultation prior to submission to the Planning Inspector.</p>

17/34	Announcements from Chairman, Clerk and Members' Questions
	None.

17/35	District and County Council Report
	<p>County Council Report:-</p> <p>Highways: Cllr Bennison advised that repairs in Heath Lane and Redlands Lane were being undertaken.</p> <p>Ditches: Cllr Bennison had contacted south east water about the ditch outside the reservoir site. They had agreed they had riparian ownership and would therefore clear the ditch.</p> <p>Bourley Road: Drainage along this road was going to be addressed and a lot of the road would be resurfaced. Eventually the whole length would be top dressed in preparation for adoption by Hampshire County Council (HCC).</p> <p>Peacocks Application: for technical reasons, consideration of the planning application for change of use to use for recycling of inert materials at land behind Peacocks Nurseries by HCCs Regulatory Committee had been delayed until 22 March. Cllr Bennison hoped that some residents would be in attendance at this revised date. The officer's recommendation to refuse remained the same.</p>
17/36	Declaration of Interests and Requests for Dispensations
	<p>Cllr Cranstone declared a disclosable pecuniary interest in Agenda item 8 d) relating to the planning application for Gardenia, Church Lane as this was his next door neighbour.</p>
17/37	Public Participation
	<p>None.</p>
17/38	Planning
	<p>a) REF: 17/00264/REM Land at Watery Lane, Church Crookham Reserved matters application for appearance, landscaping, layout & scale.</p> <p>The response agreed by email and already submitted was noted: There are no plans for the junction with the A278. The Parish Council is concerned this has still not been addressed.</p> <p>b) REF: 16/03407/HOU Montecito, 9 Badger Way, GU10 5TE Extension to rear of garage.</p> <p>RESOLVED: To make no objection. Proposed by Cllr Cranstone, seconded by Cllr Taylor and agreed unanimously.</p> <p>c) REF: 17/00387/FUL Meridan Cottage, Doras Green Lane, GU10 5BL Change of use of an existing indoor swimming pool to mixed use comprising Use Class C3 (ancillary residential) and Use Class D2.</p>

	<p>RESOLVED: To object due to the location of the entrance to the property on a busy junction and the increase in vehicle movements at this junction and to object to running a business at a residential property. Proposed by Cllr Cranstone, seconded by Cllr Taylor and agreed unanimously.</p> <p>d) REF: 17/00498/HOU Gardenia, Church Lane, GU10 5BJ Single storey side extension to form garage and playroom.</p> <p>Prior to the meeting Cllr Bredin had suggested that the Parish Council submit no objection to this application. At the meeting Cllrs Taylor and Wells agreed with this.</p> <p>e) REF: 17/00380/HOU Oakwood House, Bridle Path, GU10 5BW Proposed two storey extension above existing single storey bay window. Proposed alterations and material change to external.</p> <p>RESOLVED: To make no objection subject to making a request for inclusion in a construction method statement a condition that lorries access the site from the top and not up the bridle path. Proposed by Cllr Cranstone, seconded by Cllr Taylor and agreed unanimously.</p> <p>(NOTE: Cllr Cranstone left the meeting during the consideration of item d) above. No vote was taken on this item as the meeting was not quorate but a response was informally agreed.)</p>
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<p>17/39</p>	<p>Lengthsman Scheme</p>
	<p>The Lengthsman had carried out some work in the Parish and Cllr Bennison advised that a member of the public had expressed thanks for the clearing of the footpath along the A287. It was noted that there was lots of litter along this stretch of road, which may be linked to the temporary traffic lights. Once these had been removed the Lengthsman would be asked if he could clear it.</p> <p>Other work completed included cutting back the vegetation on the corner of Church Lane to increase visibility and at the corner of Dora's Green Lane/ Heath Lane, although impact had been limited here as the land owners would need to do further pruning.</p> <p>Cllr Bennison also asked if the Lengthsman could clear the build-up of gravel at the entrance to Tadpole Lane and the entrance to Dares Lane. He also suggested that some of the signs in the village needed cleaning.</p>

17/40	Fly Tipping
	<p>It was advised that there had be an increase in the amount of fly tipping which was being reported to the Parish Council. This was always passed on to Hart District Council but often the response was that as it was on private land nothing could be done.</p> <p>This had happened recently and the Clerk had approach Cllr Jenny Radley for help. Cllr Radley visited the site and spoke to contractors who happened to be nearby which resulted in the waste being cleared within 24 hours of it being reported. The Chairman thanked Cllr Radley for her quick and proactive response on this and other matters.</p> <p>Cllr Bennison reported that he was aware of waste dumped by the entrance to the pumping station on Beacon Hill Road and on the triangle of land at Doras Green Lane and Heath Lane. The latter had previously been reported to the Parish Council but there had been problems trying to identify the owner. It was noted that it was next to an electricity sub-station and the electricity company may therefore own the land.</p>
17/41	CCTV
	<p>The CCTV cameras had been installed covering the car park at the Village Hall/Recreation ground. These were fully operational and it was hoped would help to reduce anti-social behaviour in the car park and prevent any crime. It would also help to protect the Village Hall building from damage.</p> <p>The installers of the system had advised that it was capable of running two more cameras which could be used to cover the side of the building facing Tadpole Lane and the Parish Council office area. A quote had been submitted for this.</p> <p>RESOLVED: That the quote of £278 to install two additional CCTV cameras be accepted. Proposed by Cllr Taylor, seconded by Cllr Cranstone and agreed unanimously.</p>
17/42	CCTV Policy
	<p>In order to ensure compliance with the Data Protection Act 1998 and with the CCTV Code of Practice issued by the Information Commissioner a CCTV Policy had been drafted.</p> <p>This document set out the reasons for using CCTV as for public safety, crime prevention, the detection and prosecution of offenders and to prevent the loss or</p>

	<p>damage to property. It also detailed the Parish Council’s responsibilities with regard to the CCTV and how images would be dealt with.</p> <p>RESOLVED: To adopt the CCTV Policy. Proposed by Cllr Taylor, seconded by Cllr Cranstone and agreed unanimously.</p>
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17/43	Play Area Slide
	<p>Cllr Wells advised that a proposal had been received for altering the embankment slide to ensure there were no entrapment issues. Communication had been received from RoSPA indicating that they were more concerned about the corrosion on the slide and this needed to be considered. The company proposing the alterations to the slide had suggested that they felt it was structurally sound.</p> <p>This would continue to be worked on to find an acceptable solution.</p>

17/44	Approval of Projects and Allocation of Budget
	<p>A number of small project had been proposed and it was requested that Members approve these projects along with funding:</p> <ul style="list-style-type: none"> a) Improvements to slide in the play area including rubber matting and alterations to the bank – maximum £900 b) Improvements to the entrance to the play area including a kissing gate and hard standing – maximum £800 c) New Benches – maximum £600 d) Replace and/or repair broken fencing at Broomhill – maximum £300 e) Improvements to fencing on the recreation ground – maximum £350 f) Purchase of Wildflower seeds and bulbs for verges – maximum £500 g) First Aid Training, including second session on Defibrillator – £400 <p>On items d) and e) above the Lengthsman had quoted to carry out the work within his hours under that scheme with the Parish Council being directly charged for materials.</p> <p>On item g) it was suggested that a course running over two half days would be the best option. It was thought that attendees could be asked to pay a small amount for a certificate and book, which would be received on completion, to encourage those who sign up to attend.</p> <p>RESOLVED: That the above projects and associated funding be approved. Proposed by Cllr Taylor, seconded by Cllr Cranstone and agreed unanimously.</p>

17/45	Hedge Cutting
	<p>A quote had been received from Poulson for cutting the hedges in 2017. It was an increase on 2016 prices but the price had remained the same as previous years in 2016 and 2015.</p> <p>RESOLVED: To accept the quote from Poulson for 2017 hedge cutting of £36.75 per hour. Proposed by Cllr Taylor, seconded by Cllr Cranstone and agreed unanimously.</p>
17/46	Grass Cutting 2017
	<p>Two quotes had been received for the grass cutting in 2017 and these were considered. It was agreed to accept the lowest quote. The quote included fortnightly cuts from April (total 13 cuts), trim the edges and litter pick in the Recreation Ground, the Play Area and Broomhill. It also included spraying weed killer on the car park twice.</p> <p>RESOLVED: That the quote received from Premier Grounds and Garden Maintenance for grass cutting in 2017 at a total cost of £3,095 + VAT be accepted, provided the Parish Council could terminate the agreement with two months notice. Proposed by Cllr Cranstone, seconded by Cllr Taylor and agreed unanimously.</p>
17/47	Asset Register
	<p>The Parish Council's Asset Register had been reviewed and updated and had been circulated prior to the meeting. The Register needed to be amended to take into account the new fencing around the car park and the purchase and installation of the CCTV, the defibrillators, the new noticeboard and the dog poop bag dispenser.</p> <p>RESOLVED: That the revised Asset Register be adopted, subject to its amendment to include two defibrillators rather than one. Proposed by Cllr Cranstone, seconded by Cllr Taylor and agreed unanimously.</p>
17/48	Insurance
	<p>Quotes had been received for the insurance for 2017/18. The Parish Council was now out of a three year deal with Aviva and the brokers Came & Company had provided three quotes. The brokers were recommending that the Parish Council accept the quote from Ecclesiastical.</p> <p>It was reported that if it was agreed to accept Ecclesiastical the Parish Council could agree to a three year deal which would provide an additional 5% discount.</p>

	RESOLVED: That the quote from Ecclesiastical be accepted for insurance in 2017/18 and that the Parish Council agree to a three year deal with the company to secure an additional discount. Proposed by Cllr Cranstone, seconded by Cllr Taylor and agreed unanimously.
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17/49	Grant Applications
	An application from Ewshot Village Hall had been received for a grant in the sum of £275 towards replacing the kitchen tiles in the Village Hall.
	RESOLVED: To approve the application from Ewshot Village Hall for a grant of £275 for replacement kitchen tiles. Proposed by Cllr Cranstone, seconded by Cllr Taylor and agreed unanimously.

17/50	Staff Salaries
	During the budget process funds had been set aside for a staff pay rise of 2% or the increase in the minimum wage, as applicable, to be applied from 1 April.
	RESOLVED: That a staff pay rise of 2% or the increase in the minimum wage, as applicable, be applied from 1 April. Proposed by Cllr Cranstone, seconded by Cllr Taylor and agreed unanimously.

17/51	Payments																										
	The following payments were approved and cheques signed:																										
	<table border="1"> <thead> <tr> <th></th> <th>£</th> </tr> </thead> <tbody> <tr> <td>Firmvalue Payrolls Ltd – March Payroll</td> <td>569.82</td> </tr> <tr> <td>B J Cranstone – erection of new noticeboard, soiling and planting</td> <td>385.00</td> </tr> <tr> <td>B J Cranstone – work on area surrounding the phone box – dig out bank, build retaining wall, brick pave new step</td> <td>450.00</td> </tr> <tr> <td>Jewson – Bricks and Cement for phone box area</td> <td>165.54</td> </tr> <tr> <td>JRB Enterprises – Dog Poop Bags refill</td> <td>39.30</td> </tr> <tr> <td>Insurance – annual premium</td> <td>610.20</td> </tr> <tr> <td>Petty Cash</td> <td>34.19</td> </tr> <tr> <td>Sleeptight Security – CCTV Final Payment</td> <td>406.00</td> </tr> <tr> <td>HALC – Data Protection Training (50% shared with Winchfield PC)</td> <td>24.00</td> </tr> <tr> <td>G Bredin – CCTV – additional cameras</td> <td>33.91</td> </tr> <tr> <td>Ewshot Village Hall – Grant</td> <td>275.00</td> </tr> <tr> <td>Jewson – materials for installation of new noticeboard (minus a credit on the account)</td> <td>47.73</td> </tr> </tbody> </table>		£	Firmvalue Payrolls Ltd – March Payroll	569.82	B J Cranstone – erection of new noticeboard, soiling and planting	385.00	B J Cranstone – work on area surrounding the phone box – dig out bank, build retaining wall, brick pave new step	450.00	Jewson – Bricks and Cement for phone box area	165.54	JRB Enterprises – Dog Poop Bags refill	39.30	Insurance – annual premium	610.20	Petty Cash	34.19	Sleeptight Security – CCTV Final Payment	406.00	HALC – Data Protection Training (50% shared with Winchfield PC)	24.00	G Bredin – CCTV – additional cameras	33.91	Ewshot Village Hall – Grant	275.00	Jewson – materials for installation of new noticeboard (minus a credit on the account)	47.73
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17/52	Correspondence
	The Clerk advised that a folder of correspondence would be available in the office.

17/53	Any other business
	Raising of Flags: Garry Shelford had advised that he was no longer able to raise the flag on the recreation ground on nominated days. Cllr Taylor agreed to take on this role and he would liaise with Garry.
	Parking: Cllr Cranstone reported that there were often vehicles parked opposite the Windmill pub on the road which made it difficult to see up and down Church Lane. He requested that the Parish Council look into what could be done.

The Meeting ended at 8.08 pm

Signed.....

Dated