

## EWSHOT PARISH COUNCIL

**THE MINUTES OF THE ANNUAL GENERAL MEETING OF EWSHOT PARISH COUNCIL  
HELD ON WEDNESDAY 16 MAY 2018 AT 7 PM IN THE ANNEX TO THE REAR OF THE WINDMILL  
PUBLIC HOUSE**

**Present:** Cllr G Bredin (Chairman), Cllr B Cranstone, Cllr E Jennings and Cllr T Wells.

**In Attendance:** Alison Ball (Clerk).

<b>18/71</b>	<b>Election of Chairman for the Municipal Year</b>																				
	<b>RESOLVED:</b> That Councillor Gary Bredin be elected Chairman for the year 2018/19. Proposed by Councillor Wells, seconded by Councillor Jennings and agreed unanimously.																				
<b>18/72</b>	<b>Declaration of Acceptance of Office by the Chairman</b>																				
	Councillor Bredin signed his declaration of acceptance of office of Chairman.																				
<b>18/73</b>	<b>Election of the Vice-Chairman for the Municipal Year</b>																				
	<b>RESOLVED:</b> That Councillor Tim Wells be elected Vice-Chairman for the year 2018/19. Proposed by Councillor Bredin, seconded by Councillor Cranstone and agreed unanimously.																				
<b>18/74</b>	<b>Election of Officers and Representatives to the Parish Council and Appointment of Bank Signatories</b>																				
	<b>RESOLVED:</b> That the following appointments be agreed for the year 2018/19:																				
	<table> <tr> <td><b>Responsible Finance Officer (RFO)</b></td> <td>Alison Ball (as Clerk)</td> </tr> <tr> <td><b>Planning Committee/Lead</b></td> <td>ALL</td> </tr> <tr> <td><b>HR and Standards Committee</b></td> <td>Tim Wells</td> </tr> <tr> <td><b>Estates Committee/Lead</b></td> <td>Brian Cranstone</td> </tr> <tr> <td></td> <td>Gary Bredin</td> </tr> <tr> <td></td> <td>Alan Taylor</td> </tr> <tr> <td><b>Fundraising Committee/Lead</b></td> <td>Eleanor Jennings</td> </tr> <tr> <td><b>Traffic and Highways Committee/Lead</b></td> <td>Alan Taylor</td> </tr> <tr> <td></td> <td>Gary Bredin</td> </tr> <tr> <td><b>Parish Plan/Parish Development</b></td> <td>All</td> </tr> </table>	<b>Responsible Finance Officer (RFO)</b>	Alison Ball (as Clerk)	<b>Planning Committee/Lead</b>	ALL	<b>HR and Standards Committee</b>	Tim Wells	<b>Estates Committee/Lead</b>	Brian Cranstone		Gary Bredin		Alan Taylor	<b>Fundraising Committee/Lead</b>	Eleanor Jennings	<b>Traffic and Highways Committee/Lead</b>	Alan Taylor		Gary Bredin	<b>Parish Plan/Parish Development</b>	All
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<p><b>Bank Signatories</b></p> <p><b>Internal Auditor</b></p> <p><b>Representatives</b></p> <p>Ewshot Village Hall</p> <p>Crookham Alms-houses</p> <p>HDATPC</p> <p>Proposed by Councillor Bredin, seconded by Councillor Wells and agreed unanimously.</p>	<p>Gary Bredin</p> <p>Brian Cranstone</p> <p>Alan Taylor</p> <p>Tim Wells</p> <p>Eleanor Jennings</p> <p>Alison Ball (as Clerk)</p> <p>Malcolm Willings (subject to his confirmation)</p> <p>Brian Cranstone</p> <p>Chairman</p> <p>Gary Bredin/Tim Wells/Alison Ball</p>
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<b>18/75</b>	<b>Consideration of Annual Subscriptions</b>
	The list of annual subscriptions was considered and it was agreed that these should be reviewed at the time of renewal.

<b>18/76</b>	<b>Apologies for Absence</b>
	Cllr A Taylor (at work).
	Cllr J Bennison (Hampshire County Council).

<b>18/77</b>	<b>Approval of the Minutes of the meeting of Ewshot Parish Council held on 9 April 2018</b>
	<b>RESOLVED:</b> To approve the Minutes of the meeting held on 9 April 2018.

<b>18/78</b>	<b>Matters arising from the Minutes</b>
	Since the last meeting the following responses to planning applications had been submitted:
	(a) 18/00579/FUL Aldershot Water Treatment Works, Bourley Road, Church Crookham

	<p>Install new water treatment facility located adjacent the existing covered reservoir, housed in a 4x4m green GRP and surrounded by a new perimeter fence. <i>No objection.</i></p> <p>(b) 18/00468/HOU Warren Cottage, Warren Corner, GU10 5AT Annex building to accommodate family member. Installation of balcony doors in place of existing window on existing dwelling. <i>To object to this application for the following reasons: (1) Over development of the site and is a separate dwelling not an annex; and (2) Considered to be back garden development.</i></p> <p>(c) 18/00694/OUT Martin Lines, Beacon Hill Road, Church Crookham Outline application for redevelopment of the site to provide a mixed use retail and industrial park, comprising up to 4,246 sqm of business floorspace (Class B1/B2/B8 and/or Trade Counter (Sui Generis)), up to 3,782 sqm of retail floorspace (Class A1) and up to 186 sqm of Class A1 and/or A3 and/or A5 floorspace, including car parking and hard and soft landscaping. Matters of access provided in detail. <i>After consultation with a neighbouring parish, agreed to object to this this application for the following reasons: (1) Where is the need for these type oy units as we already have empty industrial estates in the area; (2) Any retail in this area will be to the detriment of Fleet town centre that is already struggling; (3) The operating hours of the retail and warehousing units could cause disruption to neighbours during the night; (4) The impact of noise on neighbouring properties; (5) The increase in traffic; (6) Concern of flooding which could have an impact on Peter Driver Sports Ground located next door; (7) The intensity and mix of proposed units at the site; (8) The Parish Council suggest that access to the proposed site should be from the existing roundabout; (9) The Parish Council requests that an extensive traffic survey should be carried out.</i></p>
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<b>18/79</b>	<b>Announcements from Chairman, Clerk and Members' Questions</b>
	None.

<b>18/80</b>	<b>District and County Council Report</b>
	None.

<b>18/81</b>	<b>Declaration of Interests and Requests for Dispensations</b>
	None.

<b>18/82</b>	<b>Public Participation</b>
	None.

<b>18/83</b>	<b>Planning</b>
	<p>REF: 18/01000/CON St Mary's House, Church Lane, GU10 5BD Discharge of condition 6-construction method statement (phase 2)- pursuant to 17/01675/FUL Extension and split of existing dwelling to two dwellings.</p> <p><b>RESOLVED:</b> To not object. Proposed by Cllr Cranstone, seconded by Cllr Jennings and agreed unanimously.</p>

<b>18/84</b>	<b>Traffic Calming for the Village and Community Speedwatch</b>
	<p>A SID had been borrowed from Hart District Council (HDC) and had been in place in Church Lane for two weeks from 17 April. HDC had provided the information gathered by the SID and had advised that it was their opinion that the results showed that a speeding problem did not exist.</p> <p>The Clerk had looked at the results and understood that they showed that the average speed of vehicles was 23 mph, with 85% of vehicles travelling at less than 29 mph. However the fastest speed recorded was 51 mph with several vehicles recording speeds over 40mph. The data had been broken down into days and hours so it was possible to see when the worst offending occurred. It was agreed to look into whether there was a pattern and if, once established, the Speedwatch group could be used to target the times and days of most concern.</p> <p>All agreed that having the SID had been useful and support was given to borrowing a SID from a neighbouring parish to install in a few months time.</p>

<b>18/85</b>	<b>New Noticeboard for Badger Way and Doras Green</b>
	<p>The Chairman had found someone who could engrave the two new noticeboards with the name of the Parish Council and this would be done as soon as possible.</p>

<b>18/86</b>	<b>General Data Protection Regulation</b>
	<p>The Clerk advised that the General Data Protection Regulation (GDPR) would come into force on 25 May and would make changes to some of the data protection rules the Parish Council needed to comply with.</p> <p>The Clerk had put together an action plan which was circulated and discussed. This set out steps that would be taken and the various policies and procedures that would need to be drafted and approved.</p> <p><b>RESOLVED:</b> To adopt the GDPR Action Plan. Proposed by Cllr Bredin, seconded by Cllr Wells and agreed unanimously.</p>

<b>18/87</b>	<b>Adoption of Annual Auditors Report</b>
	<p>The meeting considered the report of the Internal Auditor Malcolm Willings.</p> <p>Thanks were expressed to Malcolm for generously giving up his time to conduct the internal audit.</p> <p><b>RESOLVED:</b> To adopt the report of the Internal Auditor (Mr Malcolm Willings) dated 30 April 2018 following his audit on 27 April 2018. Proposed by Cllr Wells, seconded by Cllr Bredin and agreed unanimously.</p>

	<b>Approval of Annual Return for the year ended 31 March 2018</b>
<b>18/88</b>	<b>RESOLVED:</b> To approve Section 1 – The Annual Governance Statement 2017/18 as completed by the Clerk. Proposed by Cllr Wells, seconded by Cllr Jennings and agreed unanimously.
<b>18/89</b>	<p><b>RESOLVED:</b> To approve Section 2 – the Accounting Statements 2017/18 as completed by the Clerk. Proposed by Cllr Wells, seconded by Cllr Cranstone and agreed unanimously.</p> <p>Both sections were signed by the Clerk/RFO and Chairman of the meeting as appropriate.</p>

<b>18/90</b>	<b>Payments</b>																						
	<p>The following payments were approved and cheques signed:</p> <table border="1"> <thead> <tr> <th></th> <th>£</th> </tr> </thead> <tbody> <tr> <td>Firmvalue Payrolls Ltd – May Payroll</td> <td>£580.03</td> </tr> <tr> <td>Firmvalue Payrolls Ltd – Quarterly Charge</td> <td>£192.00</td> </tr> <tr> <td>Hart DC – Empty Litter Bins Once a Fortnight 1 April 2018 – 31 March 2019</td> <td>£180.00*</td> </tr> <tr> <td>Ewshot Village Hall – Hall Hire for meetings and Office Rental Jan-March 2018</td> <td>£140.00</td> </tr> <tr> <td>Gavin Jones – April Grass Cutting</td> <td>£277.66</td> </tr> <tr> <td>Upperbridge – New Email Accounts</td> <td>£10.62</td> </tr> <tr> <td>Alison Ball – reimbursement for stationery</td> <td>£45.66</td> </tr> <tr> <td>Gary Bredin – Annual Assembly expenses</td> <td>£48.60</td> </tr> <tr> <td>Michael Ruffle – Tractor Hire and Mulch for Rec</td> <td>£200.00</td> </tr> <tr> <td>* tbc - invoice not yet received</td> <td></td> </tr> </tbody> </table>		£	Firmvalue Payrolls Ltd – May Payroll	£580.03	Firmvalue Payrolls Ltd – Quarterly Charge	£192.00	Hart DC – Empty Litter Bins Once a Fortnight 1 April 2018 – 31 March 2019	£180.00*	Ewshot Village Hall – Hall Hire for meetings and Office Rental Jan-March 2018	£140.00	Gavin Jones – April Grass Cutting	£277.66	Upperbridge – New Email Accounts	£10.62	Alison Ball – reimbursement for stationery	£45.66	Gary Bredin – Annual Assembly expenses	£48.60	Michael Ruffle – Tractor Hire and Mulch for Rec	£200.00	* tbc - invoice not yet received	
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<b>18/91</b>	<b>Correspondence</b>
	The Clerk advised that a folder of correspondence would be available in the office.

<b>18/92</b>	<b>Any other business</b>
	<p>Cllr Wells asked whether any planting would be taking place at the piece of land at the corner of Broomhill and Church Lane as there were some patches that might benefit from some new growth. The Chairman agreed to look into this with a suggestion that rhododendrons might look nice.</p> <p>Cllr Cranstone advised that the concrete blocks next to the Church had recently been removed. He asked who had removed them, why and if they would be replaced. The Clerk agreed to try to find an answer to these questions as the Parish Council did not have any information on this.</p> <p>The Village Agent had contacted the Parish Council about a grant to help this service continue for older people. It was agreed that an application for a grant would be supported and this should be submitted to the next meeting for consideration.</p> <p>The Chairman closed the meeting thanking those at the Windmill for allowing the use of the room at such short notice.</p>

**The Meeting ended at 8.00 pm**

**Signed**.....

**Dated** .....