

EWSHOT PARISH COUNCIL

**THE MINUTES OF THE MEETING OF EWSHOT PARISH COUNCIL  
HELD ON MONDAY 14 FEBRUARY 2022 AT 7 PM  
IN THE VILLAGE HALL**

**Present:** Cllr G Bredin (Chairman), Cllr E Jennings and Cllr D Rook.

**In Attendance:** Alison Ball (Clerk). Cllr S Parker (Hampshire County Council). 5 members of the public.

<b>22/1</b>	<b>Apologies for Absence</b>
	Cllr D Morgan-Jones and Cllr C Turner.  Cllr T Collins (Hart District Council).

<b>22/2</b>	<b>Approval of the Minutes of the meeting of Ewshot Parish Council held on 13 December 2021</b>
	<b>RESOLVED:</b> To approve the Minutes of the meeting of Ewshot Parish Council held on 13 December 2021.

<b>22/3</b>	<b>Matters arising from the Minutes</b>
	On Minute 21/204 District/County Council Reports it was noted that on the flooding at the top of the A287 the HCC online records had been updated to show that action was needed and this had been passed to the contractor but there were no details on what action.  On Minute 21/218 Interim Internal Audit Report it was noted that the Internal Auditor had recommended that a letter be sent to the External Auditor following up on some advice given. This had been done and the External Auditor had confirmed that the advice given was correct.

<b>22/4</b>	<b>Announcements from Chairman, Clerk and Members' Questions</b>
	None.

<b>22/5</b>	<b>District and County Council Report</b>
	<b>Hart District Council (HDC):-</b>  <b>Hampshire County Council (HCC):-</b> Prior to the meeting Cllr Parker had circulated a report containing details of some important issues including:

a) Household Waste Recycling Centres (HWRCs) update - The system of booking to visit Hampshire's HWRCs would be made permanent following feedback from users who overwhelmingly supported the approach. It was introduced in June 2020 in response to the pandemic but had also helped smooth visits and reduce queuing. The ability to book multiple trips would remain.

b) Support for Community Transport - With the COVID-19 pandemic still having an impact on levels of all public and community transport use across the county, HCC had agreed to maintain contract payments for community transport operators at 100% from 1 April 2022 to 31 March 2023. Community transport operators had reported that around 35% fewer passengers were travelling than before the pandemic. The move would assist those operators in the recovery and operation of their services, supporting them to maintain service levels whilst they experienced lower than usual passenger numbers, and user confidence rebuilds during the coming financial year.

c) County councillor grants - Applications for county councillor grants for the current financial year needed to be submitted by 28 February. The 2022/23 county councillor grant window would open on 1 June.

d) Platinum Jubilee Celebrations – HCC was putting plans in place to celebrate the Queen's Platinum Jubilee. These would provide opportunities for residents across the county to participate, including through schools, libraries, care homes, and outdoor sites. The primary focus would be during the extended bank holiday weekend of Thursday 2 to Sunday 5 June 2022. The plan was also to have a significant focus on complementing The Queen's Green Canopy theme, with £0.5 million being made available to help organisations and communities plant trees across the county.

The celebrations were launched on Thursday 10 February at an event in Winchester which included the unveiling of 'Licoricia of Winchester', a new life-size bronze statue of a prominent medieval Jewish woman designed by award-winning sculptor Ian Rank-Broadley.

e) Roads, Transport and Environmental investment – HCC would be asked to approve an increased 2021-22 capital programme of investment in countywide highways maintenance, road safety, transport improvements, flood alleviation, waste management, and bridge strengthening, as well as economic development and town centre improvements, amounting to £112.885 million. This included £7 million additional financial support for highways maintenance. Planning continued for the next generation of waste infrastructure to support the county's ability to recycle a wider range of materials. As part of the capital programme of work the development of a plan for a new materials recovery facility in Eastleigh would be continued. In recognition of the importance of building resilience, HCC had declared 2022 the "Year of Climate Resilience". This presented an opportunity for it to increase awareness of the importance of resilience and to develop some showcase projects in partnership with key stakeholders.

f) Bollards – HCC was the first council in England to trial plant based plastic bollards, in an effort to reduce its carbon footprint, improve safety and save money.

	<p>At the meeting Cllr Parker advised that there would be a full Council meeting at HCC on Thursday where the budget for 2022/2023 would be set. The budget totalled £2.5 billion and one of the biggest challenges was how to meet the rising cost of social care. It was anticipated that an extra £7 million would be allocated to highway maintenance.</p> <p>The Chairman thanked Cllr Parker for keeping the Parish Council updated and for his support in trying to progress highways matters.</p> <p>It was noted that there were currently a number of highways issues that the Parish Council wanted to address with Hampshire Highways and lots have people had become involved which was creating some confusion. The Chairman requested that correspondence on all matters go through the Clerk and she would make sure that responses were drafted with the Parish Council lead councillor for the relevant subject matter.</p>
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<b>22/6</b>	<b>Declaration of Interests and Requests for Dispensations</b>
	Cllr Rook declared an interest in agenda item 8 – specifically planning application 21/01166/FUL 1 Crondall Heights as a direct neighbour.

<b>22/7</b>	<b>Public Participation</b>
	None.

<b>22/8</b>	<b>Planning</b>
	<p><b>(a) 21/02963/ADV Unit 1, Beacon Hill Road, Church Crookham</b> Display of three internally illuminated fascia signs and four non illuminated fascia. A response was required by 5 January so the following was agreed by email and noted at the meeting: No objections.</p> <p><b>(b) 21/01166/FUL 1 Crondall Heights, Farnham Road – APPEAL</b> Change of use of land to garden land, plus landscaping and associated works. Application refused by HDC and now being appealed. EPC objected to original application. This objection had been forwarded to the Planning Inspectorate but EPC can make comments or modify/withdraw original comments. Any submission needed to be done by 20 January and it was agreed by email and noted at the meeting that a slightly amended objection had been submitted.</p> <p><b>(c) 21/03146/FUL Silvergate Redfields Industrial Park, Church Crookham</b> Changes to façade and erection of canopies at the entrances to the building. Response by: 12 January. A response was required by 20 January so the following was agreed by email and noted at the meeting: No objections.</p>

**(d) 21/03247/FUL Silvergate Redfields Industrial Park, Church Crookham** Hard and soft landscaping, erection of bike and bin stores, erection of boundary fencing and alterations to the car park. A response was required by 28 January so the following was agreed by email and noted at the meeting: No objections.

**(e) 22/00108/HOU 9 Redfields Meadow** Erection of a single storey rear extension. A response was required by 9 February so the following was agreed by email and noted at the meeting: No objections.

**(f) 22/000136/HOU The Dell, Church Lane** Removal of roof, raising of ridge height and erection of dormer windows to front and rear to create a second floor, conversion of garage to habitable accommodation to include the replacement of the garage door with a window, single storey extension to side, first floor terrace to rear to include the replacement of the windows with bi-fold doors and insertion of a window to first floor on each side.

**RESOLVED:** No objection. Proposed by Cllr Rook, seconded by Cllr Jennings and agreed unanimously.

**(g) 22/00181/HOU Freshfield, Church Lane** Erection of a single storey front extension, conversion of garage into habitable accommodation to include the replacement of the garage doors with three windows and insertion of window ground floor side.

**RESOLVED:** No objection. Proposed by Cllr Rook, seconded by Cllr Jennings and agreed unanimously.

**(h) 21/02382/HOU 9 Fox Way** Demolition of conservatory and erection of a two storey side and rear extension, first floor extension over garage.

A member of the public spoke on this item raising concerns about the scale of the extension and the impact on the neighbouring properties. There were particular concerns about the filling in of the 'gap' over the garage and how this would block light and change the overall feel of the layout of the estate which had been designed to ensure a distinct clearance between each property with the double storey end of each property only ever abutting the low-level garage side of the neighbouring property.

There was a discussion on this item with concerns raised by members with regard to how close the new extension would come to the boundary with the neighbouring property, the impact on the neighbouring property and the overall effect the development would have on the character of the area. Members agreed they needed more time to look at the plans and formulate a response. This would be done by email with a comment submitted to HDC before the deadline on 2 March.

	(NOTE: (1) the last application had not appeared on the agenda but it was agreed to discuss this at the meeting so as not to unnecessarily delay submitting a response. This planning application was taken first at the meeting to allow members of the public to leave the meeting after the discussion; and (2) Cllr Rook declared an interest in the planning application 21/01166/FUL 1 Crondall Heights as a direct neighbour.)
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<b>22/9</b>	<b>Neighbourhood Development Plan</b>
	This was on-going and there would be an update at the next meeting.

<b>22/10</b>	<b>Platinum Jubilee</b>
	<p>Cllr Jennings advised that the Village Show Committee had agreed to take on the organising of events for the Jubilee weekend. They were working with the Village Agent to organise a lunch for older people on Friday 3 June with the location of this to be confirmed. They were also planning a live band, disco, dancing with a bar on Friday evening on the recreation ground which people would need to purchase a ticket for. Finally on Sunday 5 June a picnic and games on the recreation ground to coincide with the Big Jubilee Lunch being planned nationally. All events would have a Jubilee theme. It was hoped that there would be something for everyone in the village.</p> <p>It was noted that an application had been submitted to Cllr Collins for funding from HDC and a response was awaited.</p> <p>The Village Show Committee had suggested looking into whether it would be possible to erect something permanent in commemoration of the Jubilee and options were being considered. It was noted that the Parish Council did intend to plant a tree for the Jubilee and the Royal British Legion were making plaques that could be purchased to put with the tree.</p> <p>The Village Show Committee had asked if they could use the Parish Council logo on the advertising and it was agreed that they could.</p> <p>The Chairman advised that he had been working to find a suitable location for a beacon. Beacons would be lit across the country between 9pm and 10pm on Thursday 2 June. The Chairman had been in discussion with Collards about having a beacon on the pit. It was a good, safe location and Collards had suggested they would be willing to provide the wood. This was still in the early stages of planning but it was hoped it would be possible to invite the community to walk up to the pit to see the beacon.</p>

	Cllr Jennings suggested that it would be useful to have some first aiders in attendance at the events and everyone agreed to see if there were any volunteers from within the Village who could do this.
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<b>22/11</b>	<b>Highways Issues at Doras Green</b>
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	<p>The work to cut back the hedge on the north east side of the crossroads had been completed. The majority of the work to the north west side had also been completed with some planting still outstanding.</p> <p>It was noted that a spend of £1,770 had been previously approved for the work at Doras Green but there had been unforeseen issues and additional costs which meant total spend would be £2,967. This would all be claimed back from HCC.</p> <p>It was reported that there had recently been a serious accident at the crossroads despite the recent improvements to sightlines. This had been reported to HCC. Hampshire Highways officers had confirmed that the STOP sign was due to be installed in the week commencing 21 February and work was ongoing to see if it would be possible to install an electronic vehicle activated sign.</p> <p><b>RESOLVED:</b> That £2,967 excluding VAT be authorised for expenditure on the improvements to the crossroads at Doras Green, with the whole amount to be reclaimed from HCC. Proposed by Cllr Bredin, seconded by Cllr Rook and agreed unanimously.</p> <p>It was noted that HCC had advised that the gateway entry sign that said ‘Warren Corner’ could be change quite easily at a cost of £150.</p> <p><b>RESOLVED:</b> That HCC be requested to change the words ‘Warren Corner’ on the gateway entry sign to the words ‘Doras Green Lane’ at a cost of £150.</p>
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<b>22/12</b>	<b>Highways Issues as a result of the temporary closure of Redfields Lane</b>
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	<p>Cllr Parker advised that it had been confirmed to him that the contractor was checking the diversion signage twice a week. The main issue related to sat navs redirecting vehicles through the village which people were doing rather than following the official diversion. It was felt that there was very little else that could be done other than continue to report any accidents or incidents.</p> <p>Once the work on the new roundabout was completed it would be important to get Hampshire Highways and/or the contractor to look at the main routes through the Village and carry out any remedial works needed particularly to the verges and gullies.</p>
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	<p>It was suggested that the contractor be contacted to ask if the roads through the Village could be gritted in the event of very cold weather just during the works on the roundabout and whilst this was causing an increase in traffic through the Village.</p>
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<b>22/13</b>	<b>Badger Way/Beacon Hill – Hart District Council proposed Traffic Order</b>
	<p>The Parish Council had recently been advised of a proposed Traffic Order by HDC which included no waiting at any time (double yellow lines) on Badger Way and Beacon Hill at their junction.</p> <p>Members of the public spoke on this item with one advising that they would like to see the no waiting at any time restriction extend slightly into the estate to cover the areas where parking would prevent access by emergency and refuse vehicles and possibly also into the passing places. Another member of the public suggested that double yellow lines would look out of place on the estate and no parking signs would be preferable.</p> <p>It was confirmed that the issues had eased now that lockdowns had ended.</p> <p><b>RESOLVED:</b> to not object to the proposed traffic regulation order. Proposed by Cllr Jennings, seconded by Cllr Rook and agreed unanimously.</p>

<b>22/14</b>	<b>Electricity Supply on the Recreation Ground</b>
	<p>It had previously been agreed to install an electricity supply on the recreation ground for use during the Village Show. Some of the initial installation had been done but due to the cancellation of the Village Show in 2020 and 2021 this had not been progressed. As the Village Show committee were planning to hold events over the Queen’s Platinum Jubilee weekend (2-5 June) it had been requested that the electricity supply get connected.</p> <p>The Clerk had made contact with several energy providers and had only found one willing to connect a new business supply – Scottish Power. They had been instructed to install the meter and connect the supply as soon as possible. There would be some follow up works needed which would be carried out by the electrician who had done the initial works. Since the quote had been received for the whole job the Regulations had changed and the electrician would now need to install surge protection which would be an additional cost.</p> <p><b>RESOLVED:</b> (1) That the connection of the electricity supply by Scottish Power be noted; and (2) That it be noted that the costs involved would be increased compared to those previously approved due to additional work needed.</p>

<b>22/15</b>	<b>Water Supply on the Recreation Ground</b>
	<p>It was noted that there was a currently unused water supply on the recreation ground which there had never been any charges for. Recently South East water had transferred all business customers to Castle Water and in this process the supply on the recreation ground had been identified as an account unpaid. Castle Water had been chasing for approximately £400 for several months and the Clerk had been trying to get them to investigate the position. Castle Water had carried out a site visit which included a meter reading and had advised that the Parish Council could apply to have the supply permanently disconnected. If the decision was taken not to do this the Parish Council would have to regularly pay the standing charge. Castle Water had advised that a revised invoice was being prepared to reflect the meter reading but this was yet to be received.</p> <p>It was agreed that this issue needed further consideration and more information needed to be sought.</p>
<b>22/16</b>	<b>Farnborough Airport</b>
	The Farnborough Aerodrome Consultative Committee (FACC) would be meeting on 24 February and the Chairman intended to attend. He would report back with any useful information.
<b>22/17</b>	<b>Computer File Storage Solutions</b>
	It was agreed to consider this at the next meeting.
<b>22/18</b>	<b>Risk Management</b>
	<p>Prior to the meeting the Clerk had circulated the Annual Risk Assessment which had been updated slightly to reflect current arrangements.</p> <p><b>RESOLVED:</b> To adopt the Risk Assessment as amended.</p>
<b>22/19</b>	<b>Review of Standing Orders</b>
	<p>The Standing Orders had been reviewed and no amendments were recommended.</p> <p><b>RESOLVED:</b> To note that the Standing Orders had been reviewed but no amendments were necessary.</p>

<b>22/20</b>	<b>Review of Financial Regulations</b>
	<p>The Internal Auditor had recommended that the Financial Regulations be amended to better reflect the current use of internet banking for making payments. This had been done and suggested amendments had been circulated prior to the meeting.</p> <p><b>RESOLVED:</b> To adopt the Financial Regulations as amended.</p>

<b>22/21</b>	<b>Summary of Payments and Receipts for Q3 to 31 December 2021</b>
	<p>A summary of the figures for quarter three had been circulated prior to the meeting. This also showed the total spend to 31 December across the budget headings against the budget for the year.</p> <p>It was noted that the overspend on the Grounds Contractors budget would be offset against the predicted underspend on the Repairs and Maintenance budget with any additional funds needed coming from general reserves.</p> <p><b>RESOLVED:</b> To approve the summary of receipts and payments for quarter three.</p>

<b>22/22</b>	<b>Bank Reconciliation to 31 December 2021</b>
	<p>The RFO had produced a bank reconciliation to 31 December 2021 which had been circulated prior to the meeting.</p> <p><b>RESOLVED:</b> To accept the bank reconciliation to 31 December 2021.</p>

<b>22/23</b>	<b>Banking Arrangements</b>
	<p>Consideration was given to adding Cllr Morgan-Jones as an authorised signatory to the bank accounts.</p> <p><b>RESOLVED:</b> That Councillor Morgan-Jones be added as an authorised signatory to the bank accounts.</p>

<b>22/24</b>	<b>Payments</b>										
	<p>The following payments were approved:</p> <table border="1"> <tr> <td>January Payroll</td> <td>£445.60*</td> </tr> <tr> <td>February Payroll</td> <td>£445.60</td> </tr> <tr> <td>A Ball – reimbursement for printer ink</td> <td>£33.99</td> </tr> <tr> <td>Larkstel – Bin emptying (January)</td> <td>£129.60</td> </tr> <tr> <td>Larkstel – Bin emptying (February)</td> <td>£129.60</td> </tr> </table>	January Payroll	£445.60*	February Payroll	£445.60	A Ball – reimbursement for printer ink	£33.99	Larkstel – Bin emptying (January)	£129.60	Larkstel – Bin emptying (February)	£129.60
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	Information Commissioner – annual registration fee	£40.00*
	Gary Bredin – reimbursement for signage for play area	£13.40*
	Vision ICT – new email address set up	£21.60*
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	Nick Robins – Work at Doras Green	£1,062.00*
	Nick Robins – Work at Doras Green	£698.40
	Came and Co – insurance premium	£754.37
	D M Payroll Services	£66.00*
	Hart District Council – Election Costs (September election)	£2,939.51
	Royal British Legion – 30 x poppies for lamp posts	£90.00
	CGJ Mathias & Sons Nurseries – planting for Doras Green junction	£738.00
	* payment already made from within existing approved budgets	

<b>22/25</b>	<b>Correspondence</b>
	The Chairman advised that he had been contacted by a resident of Odiham who was part of a village group lobbying for 20mph speed limits on a number of roads in Odiham. He was asking the Parish Council to consider passing a resolution expressing support for the introduction of 20mph as the default speed on residential streets in towns, villages and rural settlements in Hampshire. The Chairman advised that further thought was needed on this.

<b>22/26</b>	<b>Date of Next Meeting</b>
	It was noted that the next meeting was due to take place on 14 March 2022 at 7pm in the Village Hall.  The Clerk advised that the meeting scheduled for 11 April 2022 needed to be rescheduled, it was agreed to bring it forward to Monday 4 April 2022.

<b>22/27</b>	<b>Any Other Business</b>
	None.

The meeting ended at 8.24pm

Signed.....

Dated .....